

# AGENDA

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**Meeting:** Schools Forum  
**Place:** County Hall, Bythesea Road, Trowbridge, BA14 8JN  
**Date:** Thursday 10 October 2019  
**Time:** 1.30 pm

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<b>Membership:</b>	<b>Representing:</b>
Neil Baker	PHF - Maintained Primary Representative
Aileen Bates	WGA - Special School Governor Representative
Andy Bridewell	PHF - Maintained Primary Representative
Rebecca Carson	PHF - Primary Academy Representative
Mark Cawley	Early Years Representative
Michelle Chilcott	WASSH - Secondary Academy Representative
Sam Churchill	PHF - Maintained Primary Representative
Phil Cook	WASSH - Maintained Special School Representative
Charlotte Corfield	Observer - Post 16, Wiltshire College
Jon Hamp	Special School Academy Representative
John Hawkins	Teaching Association Representative
Mel Jacob	WGA - Primary School Governor Representative
Lisa Percy	WASSH - Secondary Academy Representative
John Proctor	Early Years Representative (PVI)
Giles Pugh	Salisbury Diocesan Board of Education
Nigel Roper	WASSH - Maintained Secondary Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Fergus Stewart	Chair of WASSH - Secondary Academy Representative
David Whewell	WGA - Secondary School Governor representative
Catrina Williamson	PHF - Maintained Primary Representative

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## **PART I**

Items to be considered whilst the meeting is open to the public

1     **Election of Chair**

To elect a Chair of Schools Forum for 2019/20.

2     **Election of Vice Chair**

To elect a Vice Chair of Schools Forum for 2019/20.

3     **Apologies and Changes of Membership**

To note any apologies and changes to the membership of the Forum.

4     **Minutes of the Previous Meeting** (*Pages 7 - 20*)

To approve as a correct record and sign the minutes of the meeting held on 13 June 2019 (copy attached).

5     **Chair's Announcements**

To receive any announcements from the Chair.

6     **Declaration of Interests**

To note any declarations of interests.

7     **Wiltshire Schools Forum Proportionality, Membership and Terms of Reference** (*Pages 21 - 32*)

The report of Lisa Pullin (Democratic Services Officer) seeks approval to the revision of the Forum's Terms of Reference by the Cabinet Member for Children, Education and Skills in light of the review of the proportionality of membership that was carried out in June 2019.

8     **Updates from Working Groups** (*Pages 33 - 36*)

The Forum will be asked to note the updates from the following:

- Early Years Reference Group meeting held on 13 September 2019.
- Joint Meeting of the School Funding Working Group and SEN Working Group held on 1 October 2019 (*which are to follow*).

9     **Schools Revenue Surplus and Deficit Balances 2018/19** (*Pages 37 - 46*)

The report of Hazel Ryan (Schools Strategic Financial Manager Adviser) presents the position of revenue balances for Wiltshire maintained schools as at 31 March 2019 and identifies those schools that are in deficit.

10 **Dedicated Schools Budget - Budget Monitoring 2019/20** *(Pages 47 - 50)*

The report of Marie Taylor (Head of Finance – Children and Education) seeks to present monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2019/20 as at 31 August 2019.

11 **High Needs Update**

Marie Taylor (Head of Finance – Children and Education) will update Schools Forum on the journey so far.

Ben Bryant and Karina Kulawik will present the recommendations from the ISOS Partnership at the meeting. (The final report is confidential and included in Part II of the Agenda papers).

Helean Hughes (Director – Education & Skills) and Matt Sambrook (Consultant Headteacher for the Local Authority & Head Teacher of Exeter House Special School) will discuss the next steps at the meeting.

12 **School Revenue Funding 2020-21** *(Pages 51 - 52)*

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to update Schools Forum regarding the content of the Department for Education's (DfE) operational guidance on School Revenue Funding for the 2020 to 2021 year.

13 **Annual Schools Consultation - Delegation of Central Expenditure 2020/21 and Transfer of Schools block to High Needs Block 20/21** *(Pages 53 - 58)*

The report of Marie Taylor (Head of Finance – Children and Education) seeks to brief Schools Forum and agree a set of questions to be sent out to all schools in October 2019.

14 **Government Consultation - Implementing Mandatory Minimum per Pupil Funding Levels** *(Pages 59 - 78)*

The report of Grant Davis (Schools Strategic Financial Support Manager) outlines to Schools Forum the content of the Department for Education's (DfE) consultation on Implementing Mandatory Minimum per Pupil Funding Levels.

15 **Strategic Review of Support, Services and Provision for Children and Young People with High Needs in Wiltshire - Final report from ISOS Partnership (Part II)** *(Pages 79 - 132)*

In the spring of 2019 Wiltshire Council commissioned an independent strategic review of support, services and provision for children and young people with special educational needs (and high needs). This was prompted by growing pressure on the high needs block (the stream of funding within the Dedicated Schools Grant for the local area to support children and young people with high needs), and the need to develop a new, shared strategic approach to ensuring this collective resource is used to best effect to support young people within additional needs in Wiltshire.

The review was led by Ben Bryant (from Isos Partnership, an independent research and advisory organisation, with a track record of carrying out national research and fast paced reviews of inclusion and SEND) and Karina Kulawik (an independent consultant specialising in inclusion and SEND).

Please note this report was first published under Part 2, however is longer confidential and so this agenda has been republished to reflect that discussion was held in Part 1.

16 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows, all to start at 1.30pm

12 December 2019  
16 January 2020  
26 March 2020.

17 **Urgent Items**

To consider any other items of business, which the Chairman agrees to consider as a matter of urgency.

**PART II**

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed